



## JOB VACANCY ANNOUNCEMENT HABITAT BIOLOGIST

**Application Deadline:** The announcement is open until filled, and interviews will be scheduled as applications are received. The successful applicant can expect to start within 2-4 weeks after a job offer.

**Position Duration:** 1 year. The position may be extended for additional years pending funding and job performance, up to 3-years.

**Overview and Job Duties:** A position is available for a highly qualified individual to work in a joint capacity with Wildlife Management Institute (WMI) and the Nevada Department of Wildlife (NDOW) to carry out wildlife habitat restoration, protection, and enhancement activities. The successful applicant will assist with the planning, coordinating, managing, implementing, and reporting on fuels, stabilization, rehabilitation, and weeds projects.

The successful applicant will serve as an employee of [Wildlife Management Institute](#) (WMI) and receive supervision from WMI with daily instructions provided by the NDOW. Work priorities will be determined by the NDOW Eastern Region Habitat Supervisor in conjunction with the BLM agreement funding the position. Training and support will be provided by NDOW. Duties will include:

- Work with NDOW biologists and BLM staff to plan, implement, manage, report, and monitor the activities identified within the BLM/NDOW assistance agreement;
- Planning, coordinating, managing, implementing, and reporting on Fuels, Emergency Stabilization and Rehabilitation (ESR), and Weeds Management Programs identified within the Agreement;
- Conduct projects including, but not limited to, herbicide application, lop and scatter projects, seedling plantings, aerial seeding, renting equipment, helping in the seed warehouse, performing GIS and administrative duties;
- Coordinate with partners including federal, state, local, non-governmental organizations (NGO), and private landowners;
- Attend stakeholder meetings, workshops, and/or trainings, as appropriate;
- Other tasks necessary for implementing projects;
- Provide data quality control;
- Provide GIS services and habitat data/information in digital format directly to NDOW, BLM and other partners, as needed;
- Submit quarterly progress reports to NDOW.
- Duties will also include contract development and coordination, site assessment and monitoring, data collection and regular tracking and reporting of accomplishments.

**Required Knowledge, Skills and Abilities:**

- Superior communication (written and oral) skills. Must be comfortable both speaking in public and in engaging landowners and partners on a one-to-one basis.
- Knowledge of basic vegetation management and habitat improvement techniques in the Great Basin to include fuels reduction and fire rehabilitation practices.
- Knowledge of basic principles of wildlife management.
- Attention to detail to provide optimal quality control for data management and reporting.
- Ability to multi-task several competing projects with contending deadlines and tasks.
- Familiarity with MS Word, MS Excel, and GIS.
- Ability to work independently.
- Ability to work long hours in the field alone and under adverse weather conditions.
- Ability to drive 4-wheel drive vehicles in adverse terrain.
- Valid driver's license required with an acceptable driving record.

**Qualifications:**

Minimum - Bachelor's Degree in Biology or closely related field from an accredited academic institution. Preference will be given to candidates who have professional experience related to habitat restoration and wildlife management.

**Compensation:**

This salaried position pays \$39,439/year (\$20.50/hour equivalent). As a limited term employee of WMI, the incumbent will be expected to work no more than an average of 74 hours per two-week pay period. Work vehicles, office space, computers, etc. will be provided. The position will be eligible for WMI 401(k) retirement benefits and WMI will provide workers' compensation, health, dental and vision insurance, general liability protection, and professional liability protection and unemployment insurance benefits. The positions are not eligible for vacation pay, sick leave, or disability benefits. WMI will withhold taxes including social security. The incumbent will be entitled to make voluntary contributions to their 401(k) retirement plan.

**Locations:**

The location of projects will be focused within the administrative boundary of NDOW's Eastern Region. Projects will be throughout northeastern Nevada, near Elko, Battle Mountain, Wells, and Ely, NV. Duty Station will be in Elko, NV.

**To Apply:**

Please submit your resume, cover letter, and three professional references as one Word or pdf file to [Marissa.murphy@ndow.org](mailto:Marissa.murphy@ndow.org). Please be sure the subject line is titled "WMI Habitat Biologist Job Application" to be considered. For questions about the duties, location, etc., contact Marissa Murphy at NDOW. For questions about WMI, contact Scot Williamson at [SWilliamson@wildlifemgt.org](mailto:SWilliamson@wildlifemgt.org).